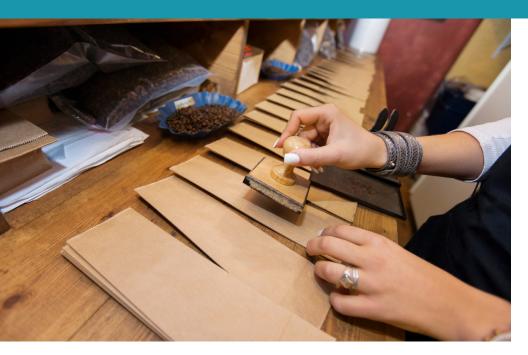


Job Shadowing & Paid Work Experience



Job Shadowing

Many students struggle to successfully make the transition from school to employment. Job shadowing provides opportunities for students to observe employees performing a variety of job duties in the working sector and experience "real-life work" in career fields that interest them.

Paid Work Experience

Paid Work Experience provides students with valuable time on the job in an actual workplace and helps them begin to build their resume. Skills partners with local businesses to fill positions so that students can actively work and earn a paycheck. This service can be provided one-onone or in groups of up to four participants.

Generally speaking, when a student is working in the community, she/he will be accompanied by one of Skills' Employment Training Specialists to ensure that both the student and the employer are satisfied with the experience. After a student is appropriately trained, Skills' support tapers off as the student becomes more independent.

Career Workshops

As part of our Work-Based Learning Experience, Skills offers workshops for up to four participants so students are prepared to gain and retain paid, community-based employment. Workshops topics include:

- Resume Writing
- Interview Preparation
- Time Management
- Proper Workplace Etiquette
- Self-Advocacy

Insurance Issues

Often, parents and employers have concerns about insurance and injuries on the job. Both Skills and participating students are insured under Skills' liability policy to protect employers.

Potential Work Environments

Examples of Job Shadowing and Work-Based Learning Experiences include:

- Retail Stores
- Business Offices
- Manufacturing Facilities
- Restaurants
- Hotels
- Grocery Stores
- Furniture Stores
- Health & Rehabilitation Facilities
- Farms
- Greenhouses
- ...And Many More!

Services Offered

- After regular school hours
- During regular school hours
- Through summer workshops

Contact Us To Learn More

Our Employment Services team is committed to connecting the people we support to local businesses in order to maximize employment opportunities.

Blair, Bedford, Somerset, Cambria, and Indiana Counties Charles Lansberry 814.944.4519 ext 335 cvlansb@skillsgroup.org

Centre, Lycoming, Clinton, and Huntingdon Counties Cristy Rachau 814.272.0341 ext. 113 crachau@skillsgroup.org

814.272.0341 or 814.944.4519